

NEWSC Stormwater Management Activities

January 01, 2008 To December 31, 2008

This program consists of the following 11 Minimum Control Measure(s).

1. Public Education and Outreach
2. Public Involvement and Participation
3. Illicit Discharge Detection and Elimination
4. Construction Site Pollutant Control
5. Post-Construction Stormwater Management
6. Pollution Prevention
7. Storm Water Quality Management
8. Storm Sewer System Map
10. Annual Report and Financial Information
11. NEWSC Information Management and Procedures

1 Public Education and Outreach

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Description

The permittee shall implement a public education and outreach program to increase the awareness of storm water pollution impacts on waters of the state to encourage changes in public behavior to reduce such impacts. The program shall establish measurable goals and, at a minimum, include the following elements:

1. Promote detection and elimination of illicit discharges and water quality impacts associated with such discharges from municipal separate storm sewer systems.
2. Inform and educate the public about the proper management of materials that may cause storm water pollution from sources including automobiles, pet waste, household hazardous waste and household practices.
3. Promote beneficial onsite reuse of leaves and grass clippings and proper use of lawn and garden fertilizers and pesticides.
4. Promote the management of streambanks and shorelines by riparian landowners to minimize erosion and restore and enhance the ecological value of waterways.
5. Promote infiltration of residential storm water runoff from rooftop downspouts, driveways and sidewalks.
6. Inform and where appropriate educate those responsible for the design, installation, and maintenance of construction site erosion control practices and storm water management facilities on how to design, install and maintain the practices.
7. Identify businesses and activities that may pose a storm water contamination concern, and where appropriate, educate specific audiences on methods of storm water pollution prevention.
8. Promote

Best Management Practices

1.1 Develop IDDE Information and Education Materials

Responsible Staff / Position

Sue Olson
IDDE Committee Chair
(920) 832-6473

Required: No

Description

Developing for 2009 a variety of materials that can be used proactively to ensure compliance with illicit discharge regulations.

Goals

1.1.1 Create Dye Testing Materials

Responsible Staff / Position

Sue Olson
IDDE Committee Chair
(920) 832-6473

Description

Outline of procedures that must be followed when dye testing activities occur. Meets Section 2.3.4.6 of WPDES Permit.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
12/11/2008	Dye Testing Materials	IDDE Committee reviewed EPA and City of Green Bay existing documents. Conversion to general format approximately 80% complete. To be completed in Spring 2009.

1.1.2 Sample Letters

Responsible Staff / Position

Sue Olson
IDDE Committee Chair
(920) 832-6473

Description

Sample letters targeting businesses that commonly contribute illicit discharges

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
12/11/2008	Carpet Cleaner Sample Letter	Reviewed City of Green Bay sample letter for carpet cleaners.
12/11/2008	Concrete Truck Washout Sample Letters	Reviewed City of Green Bay and City of Appleton concrete truck washout letters. To be completed in Spring 2009 by the IDDE Committee.

1.1.3 Procedures for Dewatering Swimming Pools

Responsible Staff / Position

Sue Olson
IDDE Committee Chair
(920) 832-6473

Description

Instructions on how to properly dewater a swimming pool

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
12/11/2008	Dewatering Pool Procedures	Reviewed City of Green Bay dewatering pool procedures document. Task approximately 10% complete. To be completed by Spring 2009 by the IDDE Committee.

1.1.4 Concrete Washout Procedures

Responsible Staff / Position

Sue Olson
IDDE Committee Chair
(920) 832-6473

Description

To develop concrete washout procedures.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
None		

1.1.5 Carpet Cleaner Procedures

Responsible Staff / Position

Sue Olson
IDDE Committee Chair
(920) 832-6473

Description

Proper disposal of gray water for carpet cleaners.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
12/11/2008	Carpet Cleaner Procedures	Reviewed existing documents from various communities regarding carpet cleaner procedures. Task approximately 20% complete.

1.2 Develop Education and Information Tools for NEWSOC Members

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Required: No

Description

Develop education and information tools for NEWSOC members to use internally and with the general public

Goals

1.2.1 Create Presentation of NEMO Program

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Description

Create a base Powerpoint file from the Nonpoint Education for Municipal Officials (NEMO) program.

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

1.2 Create/Support Education Opportunities for the General Public

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Required: No

Description

Search for opportunities to educate the general public about stormwater. This includes PSAs, Interviews, and other media relations.

Goals

1.2.1 Host/Participate in Special Events

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Description

Host/ participate in appropriate special events or presentations for member benefit

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

1.2.2 Stormwater Management Display Opportunities

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Description

Use opportunities to set up display information about stormwater

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

1.2 Develop Education and Information Tools for NEWSC Members

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Required: No

Description

Develop education and information tools for NEWSC members to use internally and with the general public

Goals

1.2.2 Develop/Post Special Topic Packets

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Description

Develop and post special information topic packets for member community use

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

1.2.3 Support Stormwater Presentations on Request

Responsible Staff / Position

Diana Peterson
NEWSC Coordinator
(920) 544-4361

Description

Provide or support stormwater management information presentation in member communities on request

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

1.2 Create/Support Education Opportunities for the General Public

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Required: No

Description

Search for opportunities to educate the general public about stormwater. This includes PSAs, Interviews, and other media relations.

Goals

1.2.3 Create NEWSC Information and Education Plan

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Description

Create a NEWSC Information and Education Plan that states objectives and actions NEWSC will use to educate and inform various stormwater audiences.

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

1.2.4 Utilize PSA Opportunities

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Description

NEWSC will use opportunities that become available to promote stormwater messages as public service announcements

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

1.2.5 Leverage media opportunities

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Description

Promote stormwater education and behavior modification through various media avenues

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
None		

1.3 Assist in Stormwater Education Presentations

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Required: No

Description

Provide or assist with stormwater management/ education presentations

Goals

1.3.1 Host/Participate Special Events for Member Benefit

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Description

Host/participate in appropriate special events or presentations for member benefit

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

1.3.2 Support Stormwater Presentation Member Communities

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Description

Provide or support stormwater management information presentation in member communities on request

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

1.3.3 Support Stormwater Training/Conferences

Responsible Staff / Position

Tracy Flucke
 I & E Committee Chair
 (920) 989-1062

Description

Support / participate in appropriate stormwater management training or conferences

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
None		

1.5 Establish Erosion Control Training Standards

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Required: No

Description

Establish erosion control training standards

Goals

1.5.1 Develop Erosion Control Training Package for 1-2 Family Homes

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

Develop erosion control training package for 1-2 family homes

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

1.6 Leaf Management and Lawn Care

Responsible Staff / Position

Jessica Beckendorf
 Phosphorous Grant Committee Chair
 (920) 967-5103

Required: No

Description

Promote beneficial onsite reuse of leaves and grass clippings and proper use of lawn and garden fertilizers and pesticides.

Goals

1.6.1 Conduct Phosphorus Education Campaign

Responsible Staff / Position

Jessica Beckendorf
 Phosphorous Grant Committee Chair
 (920) 967-5103

Description

NEWSC, with the help of East Central Regional Planning Commission and the Wisconsin Department of Natural Resources, will promote residential yard care behaviors to reduce the phosphorus in our area waters.

NEWSC chose this project for several reasons. This project will target residential audiences, the largest, most diverse audience and most difficult for each municipality to reach on their own. Working together will allow the use of larger scale media, such as television and radio, that can reach a wider audience. This approach will also provide a consistent message. NEWSC will learn how to work with various media outlets and then be able to change the message and continue education efforts in future years.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
02/12/2008	NEWSC sent out Request for Proposals	NEWSC created an RFP and sent it out to approximately 30 local marketing and public relations firms.
05/12/2008	NEWSC hired consultant	NEWSC received proposals in March 20, 2008, held interviews on April 29, 2009, and voted at the full membership on May 12 to hire Insight Creative Services from Green Bay.
12/31/2008	2008 year end	By the end of 2008, Insight Creative Services had reviewed all available NEWSC information and completed the necessary research. They presented the initial product to the I & E Committee for feedback.

2 Public Involvement and Participation

Responsible Staff / Position

Tracy Flucke
I & E Committee Chair
(920) 989-1062

Description

The permittee shall implement a program to notify the public of activities required by this permit and to encourage input and participation from the public regarding these activities. This program shall include measurable goals for public involvement and participation and comply with applicable state and local public notice requirements.

Best Management Practices

2.1 Develop/Maintain Web Resources for NEWSC Members

Responsible Staff / Position

Diana Peterson
NEWSC Coordinator
(920) 544-4361

Required: No

Description

Develop and maintain a website as a web-based information and reference resource for NEWSC members.

Justification

Efficient and effective tool for providing current information to NEWSC membership along with archived documents.

Annual Reporting Items

Continued website hosting and maintenance.

Goals

2.1.1 Create/Maintain Website for NEWSC Members Use

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Description

Create and maintain a website for use of NEWSC members.

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
11/03/2008	Transferred NEWSC Member Site	NEWSC's Tools and Resources committee replaced the original www.NEWSC.org website with a new site hosted by BuildMyOwnSite.com in 2008 in order to facilitate content management by NEWSC committee members. All existing content was moved to the new site and additional content was created prior to publication in November 2008 at:

<http://www.NEWSC.org>

2.1.2 Generate Compilation of NEWSC Member Regulatory Compliance Activities and Products

Responsible Staff / Position

Peter Schlein
NEWSC Chair
(920) 448-6480

Description

Generate compilation of NEWSC activities and products in support of permitted member regulatory compliance

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
03/02/2008	NEWSC PermiTrack MS4 Report Updates	NEWSC Tools and Resources updated MS4 database with summary of 2007 accomplishments and activities to maintain current record.
09/05/2008	Conducted PermiTrack MS4 Training	Conducted PermiTrack MS4 training for committee members representing various NEWSC committees.

2.1.3 Create Public Information Website

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Description

Create a public website for reference from NEWSC member (MS4) websites with storm water management information targeted to various public audiences. This includes the following steps:

1. Develop list of target audiences.
2. Create information content for each targeted audience.
3. Secure website services; create and launch website for primary (residential) target audience.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
11/10/2008	Created Public Information Website	Tools and Resources committee secured web site hosting services; developed website theme and styles; identified target audiences; created content for residential property owner/ tenant and prepared public website through 2008. The public website was presented to the NEWSC membership at the November 2008 membership meeting.
11/11/2008	Launched Public Information Website	The Tools and Resources committee completed first release of the NEWSC public information website and published it for public access following the November 2008 NEWSC member meeting. The public information website address is: http://www.NEWSC.info

2.2 Manage NEWSC Responsive Efforts to Needs and Interests of Public Sector Member

Responsible Staff / Position

Diana Peterson
NEWSC Coordinator
(920) 544-4361

Required: No

Description

Manage NEWSC efforts to be responsive to public sector member needs and interests

Goals

2.2.1 Determine Residential Property Owner Knowledge/Understanding of Stormwater Mgmt.

Responsible Staff / Position

Description

Determine current status of residential property owner knowledge and understanding of stormwater management issues

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

2.2.2 Evaluate NEWSC Efforts/Effectiveness to Public Sector Members

Responsible Staff / Position

Diana Peterson
NEWSC Coordinator
(920) 544-4361

Description

Evaluate NEWSC efforts and effectiveness for public sector members

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

3 Illicit Discharge Detection and Elimination

Responsible Staff / Position

Sue Olson
IDDE Committee Chair
(920) 832-6473

Description

To satisfy this minimum control measure, the operator of a regulated small MS4 needs to determine the appropriate best management practices and measureable goals to develop, implement and enforce a program to detect and remove illicit connections and discharges to the MS4.

The program shall include measurable goals and include all of the following:

1. An ordinance or other regulatory mechanism to prevent and eliminate illicit discharges and connections to the MS4.
2. Initial field screening at all major outfalls during dry weather periods. At a minimum, field screening shall be documented. This includes visual observation, field analysis and field screening.
3. On-going dry weather field screening of outfalls during the term of the permit.
4. Procedures for responding to known or suspected illicit discharges.
5. The permittee shall take appropriate action to remove illicit discharges from its MS4 system as soon as possible.
6. In the case of an illicit discharge that originates from the permittee's permitted area and that discharges directly to a municipal separate storm sewer or property under the jurisdiction of another municipality, the permittee shall notify the affected municipality within one working day.
7. The name, title and phone number of the individual(s) responsible for responding to reports of illicit discharges and spills shall be included in the illicit discharge response procedure and submitted to the Department in accordance with Section 3.3.2.

Best Management Practices

3.1 Provide Resources for Permittee Mapping

Responsible Staff / Position

Sue Olson
IDDE Committee Chair
(920) 832-6473

Required: No

Description

Provide information or tools to assist permittee mapping efforts

Goals

3.1.1 Determine Available Resources for Permittee Use

Responsible Staff / Position

Sue Olson
IDDE Committee Chair
(920) 832-6473

Description

Determine available sources of information for permittee use

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

3.2 Support Development of Uniform Local Rules, Regulations and Policies

Responsible Staff / Position

Sue Olson
 IDDE Committee Chair
 (920) 832-6473

Required: No

Description

Support development of uniform local rules, regulations and policies

Goals

3.2.1 Create/Publish Model Illicit Discharge and Connection Ordinance

Responsible Staff / Position

Sue Olson
 IDDE Committee Chair
 (920) 832-6473

Description

Create and publish a model Illicit Discharge and Connection Ordinance

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
None		

3.2.2 Create Example Spill Procedure Flowcharts

Responsible Staff / Position

Sue Olson
 IDDE Committee Chair
 (920) 832-6473

Description

Create example spill procedure flowcharts that communities can adapt and implement to meet notification requirements of the permit

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
01/14/2008	Spill Procedure Flowcharts	Flowcharts were completed in Fall of 2007. Two types of flowcharts are attached. One for 3rd Party detection and one for field screening detection. These documents can be modified to meet the needs of each community.
	File Attachment	<u>Appendix B NEWSC spill procedure 3rd Party Flowchart 1142008.doc</u>
	File Attachment	<u>Appendix B NEWSC spill procedure Flowchart 1142008.doc</u>

3.2.3 Create Example NEWSOC Illicit Discharge Response Procedure Manual

Responsible Staff / Position

Sue Olson
 IDDE Committee Chair
 (920) 832-6473

Description

Create a NEWSOC Illicit Discharge Response Procedure Manual that communities can adapt and use to meet permit requirements

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
None		

3.2.5 Develop IDDE Training Presentations

Responsible Staff / Position

Sue Olson
 IDDE Committee Chair
 (920) 832-6473

Description

Develop a training presentation to assist NEWSOC stormwater coordinators with training of municipal staff in requirements and expectations when dealing with illicit discharge issues.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
08/11/2008	Introduction to IDDE Program Presentation	The IDDE Committee developed a PowerPoint presentation for communities to use as an introduction to the IDDE program. The presentation was made available to the NEWSOC full membership in August 2008.
12/11/2008	Presentation on Illicit Discharge Scenarios	A presentation that includes example illicit discharge detection and procedure scenarios. Target completion date is spring 2009. As of 12/11/08, the presentation is approximately 30% complete.
	File Attachment	Scenarios Group-A Jan 21-09 Compressed.ppt

3.4 Ongoing Field Screening Program

Responsible Staff / Position

Sue Olson
IDDE Committee Chair
(920) 832-6473

Required: No

Description

The IDDE Committee is developing for 2009 materials to assist communities implement an ongoing field screening program of outfalls for illicit discharges.

Goals

3.4.1 RFP for Ongoing Field Screening

Responsible Staff / Position

Sue Olson
IDDE Committee Chair
(920) 832-6473

Description

Model Request for Proposals (RFP) for an ongoing field screening program

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

4 Construction Site Pollutant Control

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

Each permittee shall develop, implement and enforce a program to reduce the discharge of sediment and construction materials from construction sites. The program shall establish measurable goals and include:

1. An ordinance or other regulatory mechanism to require erosion and sediment control at construction sites and establish sanctions to ensure compliance. Note that Appendix A of ch. NR152, Wis. Adm. Code, contains a construction site model ordinance. At a minimum, the ordinance or other regulatory mechanism shall establish or include:
2. Procedures for construction site inspection and enforcement of erosion and sediment control measures. At a minimum, the procedures shall establish:
3. Procedures for receipt and consideration of information submitted by the public.

Best Management Practices

4.1 Support Development of Uniform Local Rules, Regulations and Policies

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Required: No

Description

Support development of uniform local rules, regulations and policies

Goals

4.1.1 Create Publish Model Construction Ordinance

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

Create and publish a model Construction Ordinance

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

4.1.2 Construction Site Ordinance Reference Guide

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

Create Reference Guide Appendices to the NEWSC Model Construction Site Erosion Control Zoning Ordinance.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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02/28/2008	Construction Site Erosion Control Reference Guide	NEWSC Erosion Control Committee completed Construction Site Reference Guide and made available to NEWSC members.
	File Attachment	4 - NEWSC Construction Site Erosion Control Reference Guide Final 08152007.doc

4.1.3 Create and Publish Reference Guide Appendices

Responsible Staff / Position

Sue Olson
 IDDE Committee Chair
 (920) 832-6473

Description

Develop reference guide appendices and publish them for NEWSC member reference and use. This effort was begun in 2007 and was completed in 2008.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
11/05/2008	Reference Guide Appendices	NEWSC Erosion Control Committee completed and published Reference Guide Appendices
	File Attachment	<u>Appendix A Erosion Control & Stormwater Management Project Tracking Log 02222008.doc</u>
	File Attachment	<u>Appendix B Permit Application 02222008.doc</u>
	File Attachment	<u>Appendix C Stormwater Management Plan Review Checklist 02222008.doc</u>
	File Attachment	<u>Appendix D Permit to Post 02222008.doc</u>
	File Attachment	<u>Appendix E WDNR Construction Site Inspection Report rev. 9-04.doc</u>
	File Attachment	<u>Appendix F As-Built Record Drawing Plan Review Checklist 02222008.doc</u>
	File Attachment	<u>Appendix G Financial Guarantee Management 03202008.xls</u>
	File Attachment	<u>Appendix H Inspection & Maintenance Log - Wet Detention Pond 02222008.doc</u>
	File Attachment	<u>Appendix I Inspection & Maintenance Log - Infiltration Basin 02222008.doc</u>
	File Attachment	<u>Appendix J Inspection & Maintenance Log - Bioretention & Rain Garden 03202008.doc</u>
	File Attachment	<u>Appendix K Inspection & Maintenance Log - Grass Swale 02222008.doc</u>
	File Attachment	<u>Appendix L Inspection & Maintenance Log - Catch Basin Proprietary Device 02222008.doc</u>
	File Attachment	<u>Appendix N Stormwater Mangement Practices Maintenance Agreement 02222008.doc</u>

4.1.4 Update Technical Standards Section of Construction Site Erosion Control Ordinance Reference

Responsible Staff / Position

James Rabe
 Erosion Control Committee Chair
 (920) 236-5065

Description

The Erosion Control Committee will amend the Technical Standards section of the Construction Site Ordinance Reference Guide to reflect DNR updates in spring 2009.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
12/02/2008	Updates to Technical Standards Section of Construction Site Erosion Control Ordinance Reference Guide	Updates to the Technical Standards Section of the Construction Site Erosion Control Ordinance Reference Guide. As of December 2, 2008, the task is approximately 25% complete.

4.2 CPESC Training

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Required: No

Description

Coordinated a local CPESC training course and exam in North East Wisconsin.

Goals

4.2.1 Schedule Course and Exam

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

4.2.2 Take CPESC Course and Exam

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

4.3 Commercial Construction Erosion Control Training

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Required: No

Goals

4.3.1 Membership Survey

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

4.3.2 Develop a Training Tool Based on Survey Results

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

4.4 Proposed EPA Construction Site Regulations

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Required: No

Goals

None

Activity Date	Name	Description
None		

5 Post-Construction Stormwater Management

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

The permittee shall develop, implement and enforce a program to require control of the quality of discharges from areas of new development and redevelopment, after construction is completed. The program shall establish measurable goals and include:

1. An ordinance or other regulatory mechanism to regulate post-construction storm water discharges from new development and redevelopment. Note that Appendix B of ch. NR 152, Wis. Adm. Code, contains a post-construction site model ordinance. At a minimum, the ordinance or other regulatory mechanism shall establish or include:
 - 1.1. Applicability and jurisdiction that shall apply to construction sites with one acre or more of land disturbance, and sites of less than one acre if they are part of a larger common plan of development or sale under the jurisdiction of the permittee.
 - 1.2. Design criteria, standards and specifications equivalent to technical standards or the Wisconsin Storm Water Manual approved by the Department. The Department-approved technical standards shall take precedence over the Wisconsin Storm Water Manual. The Department-approved technical standards and the Wisconsin Storm Water Manual are available at <http://dnr.wi.gov/org/water/wm/nps/stormwater/techstds.htm>.
 - 1.3. Post-construction performance standards equivalent to or more restrictive than those in ss. NR 151.12 and 151.24, Wis. Adm. Code.
 - 1.4. Storm water plan requirements for landowners of construction sites equivalent to those contained in s. NR 216.47, Wis. Adm. Code.
 - 1.5. Long-term maintenance requirements for landowners and other persons responsible for long-term maintenance of post-construction storm water control measures.
 - 1.6. Inspection and enforcement authority.
2. Procedures that will be used by the permittee to ensure the long-term maintenance of storm water management facilities.

Best Management Practices

5.1 Support Development of Uniform Local Rules, Regulations and Policies

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Required: No

Description

Support development of uniform local rules, regulations and policies

Goals

5.1.1 Create/Publish Model Post-Construction Ordinance

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

Create and publish a model Post-Construction Ordinance

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

5.1.2 Post-Construction Ordinance Reference Guide

Responsible Staff / Position

Ted Rohloff
Erosion Control Committee Member
(920) 849-1442

Description

Create Reference Guide Appendices to the NEWSC Model Post Construction Storm Water Management Zoning Ordinance and make available for NEWSC members.

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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02/28/2008	Post-Construction Ordinance Reference Guide	NEWSC Erosion Control Committee completed and published a Reference Guide to the Post-Construction Ordinance and made it available to NEWSC membership.
	File Attachment	5 - NEWSC Post Construction Stormwater Reference Guide Final 08152007.doc

5.1.3 Generate Post Construction BMP Fact Sheets

Responsible Staff / Position

Ted Rohloff
Erosion Control Committee Member
(920) 849-1442

Description

NEWSC Erosion Control Committee to work with UW-Extension staff to generate Post Construction Best Management Practice (BMP) Fact Sheets and make them available for NEWS member reference.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
None		

5.1.4 Create and Publish Reference Guide Appendices

Responsible Staff / Position

Ted Rohloff
Erosion Control Committee Member
(920) 849-1442

Description

Develop and publish appendices to the post-construction reference guide for NEWS member use. This activity is scheduled to begin in 2007 and be completed in 2008.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
11/05/2008	Reference Guide Appendices	NEWSC Erosion Control Committee completed and published Reference Guide Appendices to the post-construction reference guide.
	File Attachment	Appendix B Permit Application 02222008.doc
	File Attachment	Appendix C Stormwater Management Plan Review Checklist 02222008.doc
	File Attachment	Appendix D Permit to Post 02222008.doc
	File Attachment	Appendix E WDNR Construction Site Inspection Report rev. 9-04.doc
	File Attachment	Appendix F As-Built Record Drawing Plan Review Checklist 02222008.doc
	File Attachment	Appendix G Financial Guarantee Management 03202008.xls
	File Attachment	Appendix H Inspection & Maintenance Log - Wet Detention Pond 02222008.doc
	File Attachment	Appendix I Inspection & Maintenance Log - Infiltration Basin 02222008.doc
	File Attachment	Appendix J Inspection & Maintenance Log - Bioretention & Rain Garden 03202008.doc
	File Attachment	Appendix K Inspection & Maintenance Log - Grass Swale 02222008.doc
	File Attachment	Appendix L Inspection & Maintenance Log - Catch Basin Proprietary Device 02222008.doc
	File Attachment	Appendix N Stormwater Mangement Practices Maintenance Agreement 02222008.doc
	File Attachment	Appendix A Erosion Control & Stormwater Management Project Tracking Log 02222008.doc

5.1.5 Appendix M Operation and Maintenance Plan

Responsible Staff / Position

Ted Rohloff
Erosion Control Committee Member
(920) 849-1442

Description

The Erosion Control Committee is 50% completed with developing operation and maintenance plans for the following BMP's: wet detention pond, dry detention pond, infiltration basin, bio-retention, and rain gardens, grass swales, catch basins and proprietary devices.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

5.2 Biofiltration Research Project

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Required: No

Description

Coordinated with USGS and DNR and other stakeholders.

Goals

5.2.1 Coordinate with DNR & USGS

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

5.2.2 Construct Biofilters & Education

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

5.2.3 Monitor Water Quality with USGS & DNR

Responsible Staff / Position

James Rabe
Erosion Control Committee Chair
(920) 236-5065

Description

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
None		

6 Pollution Prevention

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Description

Each permittee shall develop and implement a pollution prevention program that establishes measurable goals for pollution prevention. The program shall include:

1. Routine inspection and maintenance of municipally owned or operated structural storm water management facilities to maintain their pollutant removal operating efficiency.
2. Routine street sweeping and cleaning of catch basins with sumps where appropriate.
3. Proper disposal of street sweeping and catch basin cleaning waste.
4. If road salt or other deicers are applied by the permittee, no more shall be applied than necessary to maintain public safety.
5. Proper management of leaves and grass clippings, which may include on-site beneficial reuse as opposed to collection.
6. Storm water pollution prevention planning for municipal garages, storage areas and other sources of storm water pollution from municipal facilities.
7. Application of lawn and garden fertilizers on municipally controlled properties, with pervious surfaces over 5 acres each, in accordance with a site-specific nutrient application schedule based on appropriate soil tests.
8. Education of appropriate municipal and other personnel involved in implementing this program.
9. Measures to reduce municipal sources of storm water contamination within source water protection areas. Wisconsin's source water assessment program information is available at: <http://www.dnr.state.wi.us/org/water/dwg/swap/index.htm>.

Best Management Practices

6.1 Provide Assistance for Member Program Development

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Required: No

Description

NEWSC will provide information on pollution program development and information as available.

Justification

Example programs can improve efficiency and effectiveness of program development for NEWSC members.

Goals

6.1.1 Share Information on Existing/ New Programs

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Description

NEWSC will present or host presentations on Pollution Prevention Programs for benefit of NEWSC membership and individual members.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

6.1.2 NEWSC Support of Member Pollution Prevention Program and Training

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Description

NEWSC will support pollution prevention program development and training for NEWSC members.

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

7 Storm Water Quality Management

Responsible Staff / Position

Peter Schleinz
NEWSC Chair
(920) 448-6480

Description

The permittee shall develop and implement a municipal storm water management program. This program shall achieve compliance with the developed urban area performance standards of s. NR 151.13(2), Wis. Adm. Code, for those areas of the municipality that were not subject to the postconstruction performance standards of s. NR 151.12 or 151.24. The program shall include:

1. To the maximum extent practicable, implementation of storm water management practices necessary to achieve a 20% reduction in the annual average mass of total suspended solids discharging from the MS4 to surface waters of the state as compared to implementing no storm water management controls, by March 10, 2008. The permittee may elect to meet the 20% total suspended solids standard on a watershed or regional basis by working with other permittee(s) to provide regional treatment that collectively meets the standard.
2. Evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase total suspended solids removal from runoff.
3. Assessment of compliance with s. NR 151.13(2), Wis. Adm. Code, by conducting a pollutant-loading analysis using a model such as SLAMM, P8 or equivalent methodology approved by the Department. At a minimum, the average annual total suspended solids and phosphorus loads to the MS4 shall be determined for the cumulative discharge from all outfalls for the controls and no controls conditions. For purposes of evaluating the modeling, pollutant loads from grouped drainage areas as modeled shall be reported. The modeling shall calculate the theoretical annual average mass of total suspended solids generated for the entire area served by a MS4 within the permittee's jurisdiction with no controls or BMPs applied. Modeling to reflect the current state of controls and BMPs shall be judged against the no controls condition to determine the percent of reduction. A storm water infiltration system is considered to be a control or BMP. Controls and BMPs that exist at the time of permit issuance may be used to achieve this reduction. This pollutant level reduction applies to total suspended solids only.

Best Management Practices

7.1 DNR Proposed State-wide Phosphorus Regulations

Responsible Staff / Position

Peter Schleinz
NEWSC Chair
(920) 448-6480

Required: No

Goals

None

Activity Date	Name	Description
None		

7.2 Lower Fox TMDL Technical Advisory Committee

Responsible Staff / Position

Peter Schleinz
NEWSC Chair
(920) 448-6480

Required: No

Goals

None

Activity Date	Name	Description
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None

8 Storm Sewer System Map

Responsible Staff / Position

Sue Olson
IDDE Committee Chair
(920) 832-6473

Description

The permittee shall develop and maintain a MS4 map. The municipal storm sewer system map shall include:

1. Identification of waters of the state, name and classification of receiving water(s), identification of whether the receiving water is an ORW, ERW or listed as an impaired water under s. 303(d) of the Clean Water Act, storm water drainage basin boundaries for each MS4 outfall and municipal separate storm sewer conveyance systems.
2. Identification of any known threatened or endangered resources, historical property and wetlands, as defined in sections 1.6 through 1.8 of this permit, which might be affected.
3. Identification of all known MS4 outfalls discharging to waters of the state and other MS4s. Major outfalls shall be uniquely identified.
4. Location of any known discharge to the MS4 that has been issued WPDES permit coverage by the Department. A list of WPDES permit holders in the permittee's area may be obtained from the Department.
5. Location of municipally owned or operated structural storm water management facilities including detention basins, infiltration basins, and manufactured treatment devices. If the permittee will be taking credit for pollutant removal from privately-owned facilities, they must be identified.
6. Identification of publicly owned parks, recreational areas and other open lands.
7. Location of municipal garages, storage areas and other public works facilities.
8. Identification of streets.

Best Management Practices

None

Goals

None

Activity Date	Name	Description
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None

10 Annual Report and Financial Information

Responsible Staff / Position

Peter Schleinz
NEWSC Chair
(920) 448-6480

Description

The permittee shall submit an annual report to the Department in accordance with section 3.10 of this permit. The permittee shall invite the municipal governing body, interest groups and the general public to review and comment on the annual report. The annual report shall include:

1. The status of implementing the permit requirements, status of meeting measurable program goals and compliance with permit schedules.
2. A fiscal analysis which includes the annual expenditures and budget for the reporting year, and the budget for the next year.
3. A summary of the number and nature of inspections and enforcement actions conducted to ensure compliance with the required ordinances.
4. Identification of any known water quality improvements or degradation in the receiving water to which the permittee's MS4 discharges. Where degradation is identified, identify why and what actions are being taken to improve the water quality of the receiving water.
5. A duly authorized representative of the permittee shall sign and certify the annual report and include a statement or resolution that the permittee's governing body or delegated representatives have reviewed or been apprised of the content of the annual report. A signed copy of the annual report and other required reports shall be submitted to the appropriate Department regional storm water contact or to the Wisconsin DNR, Storm Water Program ? WT/2, PO Box 7921, Madison, WI 53707-7921. Section 3.10 of this permit contains the date by which annual reports shall be submitted to the Department.

Best Management Practices

None

Goals

None

Activity Date	Name	Description
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None

11 NEWSC Information Management and Procedures

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Description

The Tools and Resources Committee is a resource to the other Committees as well as all NEWSC members. The Committee has been successful in the creation and maintenance of the NEWSC website. The website serves as a tool by relating stormwater to the general public and other stormwater organizations.

In addition, the website is used to convey information regarding upcoming events and meetings to the members. The website allows members to access the products of the other committees and to participate in active interchanges and conversations with other members.

This section addresses tasks related to managing NEWSC information for its members and defining procedures for reporting, archiving and distributing information.

Best Management Practices

11.1 Post NEWSC Topic Packets on NEWSC Website

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Required: No

Description

Post the NEWSC topic packets on the NEWSC website and make them available to all members.

Goals

11.1.1 Car Care

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Description

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

11.1 Entry Guidelines

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Required: Yes

Description

Guidelines for use of CAP program for consistent entry related to format, attachments, photo inclusion, and naming conventions.

Justification

These guidelines will assist new NEWSC Council members and any additional staff in procedural guidelines so as to ensure consistency throughout. The guide itself will serve as a training tool for the NEWSC Coordinator and any other staff members.

Goals

11.1.1 Development of Entry Guidelines

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Description

Entry Guidelines to be used in all future plan development

	2006	2007	2008	2009	2010
Planned Activity:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

11.2 Share Information and Resources Among Members

Responsible Staff / Position

Diana Peterson
NEWSC Coordinator
(920) 544-4361

Required: No

Goals

11.2.1 Stormwater Ponds

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Description

Survey NEWSC members about their safety regulations for ponds

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

11.2.2 Notice of Intent

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Description

Create standard language regarding NEWSC accomplishments to be used by communities with thier NOI

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
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None

11.2.3 Grant Applications

Responsible Staff / Position

Janet Sosnosky
Tools & Resources Chair
(920) 686-6907

Description

NEWSC members will monitor grant funding opportunities for NEWSC activities and evaluate for potential pursuit. Appropriate grant opportunities will be pursued as they are available.

	2006	2007	2008	2009	2010
Planned Activity:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity Date	Name	Description
None		